

1999 CALIFORNIA COLLEGIATE ATHLETIC ASSOCIATION
Executive Council Fall Meeting
California Ballroom- Pasadena Hilton, Pasadena, Calif.
September 16-17, 1999

In attendance:

Robert J. Hiegert - CCAA Commissioner
Carol M. Dunn - Cal State L.A. Director of Athletics (1999-2000 CCAA President)
Karen L. Miller - Cal Poly Pomona Director of Athletics
Dr. Ky Kugler - Cal Poly Pomona Assistant Athletics Director
Dr. Frank Gibbons - Cal Poly Pomona Faculty Athletics Representative
Rudy Carvajal - Cal State Bakersfield Director of Athletics
Gloria Friedman - Cal State Bakersfield Associate Athletics Director
Dr. Brian McNamara - Cal State Bakersfield Faculty Athletics Representative
Ron Prettyman - Cal State Dominguez Hills Director of Athletics
Julie Sandoval - Cal State Dominguez Hills Associate Athletics Director
Dr. Hal Charnofsky - Cal State Dominguez Hills Faculty Athletics Representative
Brian Swanson - Cal State L.A. Associate Athletics Director
Dr. Gerald Beer - Cal State L.A. Faculty Athletics Representative
Nancy P. Simpson - Cal State, San Bernardino Director of Athletics
Bonnie Belfield - Cal State, San Bernardino Assistant Athletics Director
Dr. Barry Knight - Cal State, San Bernardino Faculty Athletics Representative
Dr. Milton E. Richards - Cal State Stanislaus Director of Athletics
Dr. Wayne Pierce - Cal State Stanislaus Faculty Athletics Representative
Don W. Batie - Chico State Director of Athletics
Anita Barker - Chico State Associate Athletics Director
Dr. Richard Parker - Chico State Faculty Athletics Representative
Pam Gill-Fisher - UC Davis Associate Athletics Director
Dr. Mel Ramey - UC Davis Faculty Athletics Representative
Stan Morrison - UC Riverside Director of Athletics
Cliff Dochterman - UC Riverside Associate Athletics Director
Dr. Anthony Norman - UC Riverside Faculty Athletics Representative
B. Keith Baker - Grand Canyon Director of Athletics
Dr. Michael J. Simpson - San Francisco State Director of Athletics
Kathy Heitzman - San Francisco State Assistant Athletics Director
Dr. Patricia Bartscher - San Francisco State Faculty Athletics Representative
Bill Fusco - Sonoma State Director of Athletics
Dr. William Crowley - Sonoma State Faculty Athletics Representative
Regina Sullivan - UC San Diego Associate Director of Athletics
Joe Lang - CCAA Director of Media Relations
Dr. Bill White - CCAA Coordinator of Officiating
Susan Peal - NCAA Membership Services Representative

-President Dunn called the meeting to order at 8 a.m. on September 16. She extended a welcome to UC San Diego as a full-time member to the CCAA.

MSP: Dunn asked for approval of the 1999 CCAA Executive Council Fall Meeting Agenda. Carvajal moved, Parker seconded. PASSED unanimous. Dunn asked for any additions. N. Simpson added a volleyball protest case for the Game Management Committee to review.

-Dunn introduced Susan Peal of NCAA Membership Services to give a report. Peal noted that the institutional information from institutions for the Equity Disclosure Act (EADA) is due to the national office by Oct. 15.

-Peal gave a report on the Division II deregulation process, currently in its first of five years.

-Peal reviewed the NCAA proposed legislation for the 2000 NCAA Convention.

-Peal reviewed the Equity and Disclosure Act (EADA). Phone number to call at the NCAA is Maria DeJulio (317) 917-6901 for those who need a report. Reports were sent to the Presidents and Chancellors. Available on the Web site is the electronic spreadsheet that does the tables (<http://www.ncaa.org>); or e-mail Maria DeJulio if you cannot access it via the Web.

MSP: Approval of 1999 Executive Council Spring Meeting Minutes. Miller moved, N. Simpson seconded. PASSED unanimous.

MSP: Approval of Executive Council Board of Directors July 7, 1999 Meeting Minutes. Richards moved, seconded. PASSED unanimous.

-Dunn gave an NCAA Management Council report: deregulation, CBS Sports/NCAA Basketball Championship contract and other items were discussed.

-Gill-Fisher gave an NCAA Academic Requirements report. She discussed the Cureton case effect on Division II initial eligibility among other things.

-Prettyman gave a Nominating Committee Report. Noted vacancies on various committees. Prettyman spoke of the Division II Athletics Directors Association and a potential "summit" to have discussions on various topics.

-Beer gave a CCAA Executive Council Faculty Athletics Representatives Group report. Beer noted changes in the FAR Meeting (Sept. 15) Minutes. Add Patrick Meras of CSUDH to the medical hardship list; replace "Chris Rinne" with "Ryan Allen" on the Intra-conference transfer list.

-Dunn assigned FAR recommendations (Nos. 5 & 7) to the Legislative Committee for review.

-Baker gave the CCAA Championships Committee report. Baker emphasized a "consistency approach" to scheduling and alignments as well. Gibbons inquired about a fund that each member contributes to the CCAA office strictly used for the CCAA Championships. Baker said the Committee's idea of championships issues is for "the good of the conference" rather than just what the coaches would like to do for their specific sports. Gill-Fisher noted that Warzecka had concerns about the meeting minutes (specifically: 1 through 7 of goals/criteria on page one of the minutes. Warzecka does not agree with No. 2 (Brings name recognition....). Baker said that point is more of a goal rather than criteria point. Gill-Fisher said Warzecka would agree.

-Dunn answered Sullivan's question regarding scheduling for 2000-01. Dunn charged subcommittees to come back with a recommendation to advise coaches appropriately about scheduling with CCAA schedules in mind. Specifically, she asked the standing committees to look at the 2000-01 schedule, and for sports that do not have championship competition, to identify a date for each sport that changes to schedules would have to be done by.

-Carvajal gave a Host/USA Taskforce Committee report.

-White gave a CCAA Coordinator of Officiating Report. He addressed the problem in the south regarding the Southern California Volleyball Officials' Association (SCVOA) and its resistance to officiate CCAA contests because of a disagreement in match officiating fees within the CCAA. Hiebert, Prettyman and Dunn believe that support from each institution's athletics administration to each institution's coaches for the CCAA officiating fee structure is necessary to solidarity. White asked administrators to inform or remind coaches that basketball officiating is having a pilot program where officials will be moved around different regions and working with different partners. White noted that the Southern California Baseball Umpires Association has agreed with the Southern California Baseball Coaches Association to increase officiating fees by \$5 more than 1999 for the 2000 season.

-Lang and Baker gave a CCAA Game Management Protocol report. Sandoval recommended forwarding all protocol materials to officials' assignors. Miller recommended involving officiating assignors in developing protocols.

-Carvajal gave a report on behalf of the CCAA Development Officers.

-Richards gave the CCAA Student-Athlete Advisory Council report and asked members to forward their respective student-athlete representatives mailing and phone information to him. He also noted the SAAC Meeting scheduled for Sunday, October 24 in Los Angeles from 12 to 4 p.m.

-Hiegert gave the Commissioner's Report, giving a summer update, an update on the Host/USA presentation to the President/Chancellors' Group on Sept. 15, and reviewed the budget. Hiegert noted officiating fees cash flow concerns and asked each institution to make officiating payments on time. Prettyman asked that the invoices from the CCAA be received by the institutions sooner. White and Hiegert addressed Morrison's officiating fee invoice questions.

-Development Officers recommendation (No. 1 in minutes) was forwarded to Game Management Committee.

-Requested Issues were identified and assigned to the Standing Committees for review.

-The Standing Committees met to discuss requested issues at 1:39 p.m. The full Executive Council reconvened at 4:51 p.m.

-The Standing Committees brought forth a review of the major topics of their discussions. Fusco said the Legislative Committee discussed divisional alignments and schedule format for soccer and volleyball. N. Simpson said the Administrative Committee discussed the status and future of league championship events. The Administrative Committee briefly discussed scheduling and spent considerable time on the officiating fee structure. Prettyman said the Game Management Committee had discussions of league championship event host responsibilities, game management protocols (specifically volleyball pregame schedule), the liaison role and its removal of recording secretary duties, home team squad sizes (specifically soccer), officiating clinic time moved back later in the day, contest protests handling procedure, broadcast timeouts protocol (four total during basketball contests).

-Swanson gave driving directions for the CCAA dinner site (Panda Inn).

-Dunn adjourned the Thursday, Sept. session at 5:04 p.m.

-Dunn called the Friday session to order at 8:02 a.m. Standing Committee Chairs asked for 30 minutes to continue examining requested issues. The Standing Committees met to discuss requested issues at 8:04 a.m.

-The full Executive Council reconvened at 8:41 a.m.

-The Administrative Committee Report was given by Chair N. Simpson.

-The Administrative Committee supports concept of championships under close for as many sports as possible keeping fiscal considerations into mind.

MSP: Approval of the proposed 1999-2000 CCAA Commissioner's Office Budget. N. Simpson moved, Carvajal seconded. PASSED unanimous.

MSP: The site selection process for soccer and baseball championships as follows: Tournament selection criteria is to mirror NCAA Championship criteria for regional play. The CCAA Office is to officially solicit bids for the soccer championship by sending materials to member institutions (including a information form for institutions to fill out regarding all pertinent information to host a tournament) on October 1. The form and a letter of interest is to be returned to the Commissioner's Office by October 14, with the decision made by the Commissioner, Liaison and CCAA President on October 22. The same procedure is to be followed for baseball with April 5 being the date the Commissioner's Office distributes solicitations for hosting, April 19 is the deadline for institutions to send all appropriate materials to the Commissioner's Office, and April 26 is the date the Commissioner, Liaison and CCAA President determine the tournament site. Baker noted that the Game Management Committee asks that the Commissioner's Office give special credence to the northern institutions in 1999 for soccer because the 1998 tournament was held in the south region and the original intent of the soccer championship tournament was to rotate the site among North and South Division teams. Miller inquired about "bid" or "site selection." Simpson said this process is a "site selection process" and fiscal guarantees are not the only consideration. N. Simpson moved, Carvajal seconded. PASSED unanimous.

MSP: N. Simpson moved the acceptance of the 2000-01 officiating fees from page 18 from White's September 16, 1999 report with one exception: softball single game fees shall be \$60 instead of \$70. Carvajal seconded. Mileage fees for were tabled for discussion and the Administrative Committee directed White to examine feasible options. The committee will reexamine at the CCAA Winter Meeting. Miller questioned the small increase in women's basketball fees. White said the CCAA is making progress in elevating all fees using other classifications and Division II conferences as a benchmark. He said the CCAA fees are comparable to other D-II conferences. N. Simpson noted that even though the dollar amounts differ, the percentage increase in White's report is the same for all sports. Miller says a philosophy for the way fees are increased needs to be developed. PASSED 12-0-1.

-The NCAA Matching Grant for conference staff proposal was tabled for discussion. The Administrative Committee has directed Hiebert to develop a CCAA Office staff plan for the next three to four academic years that describes the needs of the CCAA office. The Commissioner is to also describe the steps down of the NCAA Grant percentages over that time period and how the CCAA plans to compensate for the eventual phasing out of NCAA funding. Hiebert's report is to be given at the CCAA Winter Meeting.

-The Administrative Committee did not take action on changing the 2000 CCAA Men's Golf Championship dates. The practice round will be optional, however, since it falls on Easter Sunday. The committee directed Liaison Baker to relay this information to the coaches.

-Richards recommended formatting the CCAA Executive Council Meetings so that the business is conducted during the morning and the afternoons and evenings are free. He also recommended meeting at an airport site.

Prettyman gave Game Management Committee report.

MSP: Prettyman moved Championship Committee's recommendation to soliciting CCAA Championship Tournament bids from the northern institutions, based on the original "regional rotation" philosophy for the tournament and the fact that a southern school hosted in 1998. In fairness to the northern schools, they should be given first opportunity to put forth a bid. Baker seconded. PASSED unanimous.

MSP: Prettyman moved the adoption of the Championship Committee's recommended host responsibilities for hosting a league championship. Crowley seconded. PASSED unanimous.

-The Game Management Committee directed the Commissioner to provide reports of expenses and revenues of all championship events for 1998-99 and 1999-2000 to the Executive Council at the Winter Meeting so that institutions interested in hosting have an idea of the finances involved in such events.

MSP: Prettyman moved the Championship Committee to further define the need and logistics of CCAA postseason events. Specifically, the committee is to determine if postseason events should continue, and in which sports, and what the league schedule and alignments (divisional, non-divisional) should be. The intent is to narrow the Championship Committee's focus by defining structure. The Championship Committee has also been charged with investigating the potential of preselected and possibly neutral sites to maximize the potential of championship events. Carvajal seconded. PASSED unanimous.

MSP: Game Management Volleyball Protocol changes. Prettyman moved the following to be amended the week of September 20: to change the coin flip from the 15-minute mark to the 30-minute mark of the pre-match countdown; to play the national anthem before the player introductions; and to reflect what the CCAA Manual says with regard to the time between games two and three if promotional events are conducted. Batie inquired as to the rationale for altering introductions with the national anthem. The excitement of the event is diminished when national anthem occurs immediately after the introductions. PASSED unanimous.

MSP: Prettyman moved that any deviation with regard to the times listed on the pre-match protocol countdown must have prior approval from both designated athletic administrators. Carvajal seconded. PASSED unanimous.

MSP: Miller moved that the national anthem be played before introductions in all sports for consistency. Crowley seconded. PASSED 7-5.

MSP: Prettyman moved that the CCAA Special Group Liaisons are not required to take the minutes of the Special Group meetings, but are responsible for making sure the minutes are taken. Liaison role: not to take minutes, but to insure that they be kept and distributed. Miller added a friendly amendment that the host institution runs the meeting and the immediate future host institution coach/or other group member takes the minutes. Richards seconded. PASSED unanimous.

-Traveling squad size for CCAA sports. Game Management Committee referred to the Commissioner's Office to determine how many people can travel per sport and which ones can play. Discussion ensued. Dunn thinks it's not an interpretive issue; it's worthy of a motion to clearly define the sport code. Gill-Fisher inquired about the competitive advantage given to the home team, which is not limited. Carvajal said the history of the traveling squad size is predicated on expenses. Motion that eligible participants for away teams in non-divisional soccer competition that be limited to a specified 18 uniformed athletes, without a requirement to declare the athletes, seconded. Baker expressed concern about manipulating the intent of the rule if it passes, and Fusco agreed. FAILED 3-7-1.

-Richards moved to eliminate travel squad sizes in soccer, Sandoval seconded. Miller added a friendly amendment that this motion be effective in the Fall 2000. Miller adds a friendly amendment that, with the ability to travel with 22 student-athletes all athletes could be suited, but only 18 designated players in uniform are eligible to compete. Baker seconded for discussion, but questions the motion. TIE VOTE.

MSP: Carvajal moved that a maximum visiting team squad size be 18 soccer players, and no injury caveat applies, seconded. PASSED 7-5.

MSP: Prettyman moved that the CCAA Basketball Officiating Clinic on October 24 be from 12:30 to 4:30 p.m. to allow northern California coaches time to get to the site, seconded. PASSED unanimous.

MSP: Prettyman moved that four automatic timeouts (two per half) occur in both men's and women's basketball contests, Carvajal seconded. PASSED unanimous.

UPDATE: The previous motion is **moot** because of the recent interpretation by the Basketball Rules Committee of NCAA Basketball Rule 5-11 (Page BR-67), which states that automatic media timeouts may only be implemented when commercial media (not campus or public non-commercial stations) are broadcasting the contests **LIVE**.

MSP: Prettyman moved that the 1999-2000 basketball schedule allow institutions to move one of the two games with their travel partner to the idle week of the regular season (week between originally scheduled final week and the NCAA West Regional). Carvajal seconded. PASSED unanimous. Game Management Committee directed the Commissioner's Office to send a memorandum to each coach and administrator specifying the deadline is Friday, September 24 (with a note that games must be finished by the Saturday before the Sunday selection date for NCAA Championship play).

MSP: Prettyman moved that the baseball coaches meeting take place on Wednesday (May 10) of the tournament weekend with games on Thursday, Friday, Saturday (11-12-13); and the Track & Field Coaches Meeting take place on Friday (May 12) with the Championship event on Saturday and Sunday (May 13-14). UC Davis has agreed to host the Track & Field Championship on Saturday and Sunday. Crowley seconded. PASSED unanimous.

Fusco gave the Legislative Committee report.

MSP: Fusco moved the continuation of divisional play in soccer and the continuation of the league championship tournament as is with the following exception: Cal State Bakersfield realigns and moves to the North Division, so that six teams be in each division after UC San Diego's entry, effective Fall 2000. Knight seconded. Carvajal said this issue has more significance than soccer, and that it is part of the fundamental question during expansion; The premise during the expansion was that Cal State Bakersfield would retain southern California ties. Carvajal suggested a three-division plan for soccer if divisions were to continue. This would allow for a variety of sports, he says, and would discourage the subcultures of "north" versus "south." Batie suggests looking at it sport by sport by sport. Fusco said the divisional play alignment still allows for teams to play each other and preserve the championship format. PASSED 7-5.

MSP: Fusco moved that Code 1.1.2.1 (page 20) regarding scheduling formats add that one year lead time is necessary for schedules to be approved in two-year rotations, Knight seconded. This allows coaches and administrators a reasonable amount of time to schedule accordingly. PASSED unanimous.

MSP: Fusco moved to continue double round robin schedule for women's volleyball over a two-year rotation (2000, 2001), Knight seconded. He cited limited economic support for divisional play or a championship tournament. PASSED unanimous.

MSP: Fusco moved that for the 2000-01 academic year, Grand Canyon and UC San Diego be travel partners and Cal Poly Pomona and Cal State, San Bernardino be travel partners for all CCAA sports, Knight seconded. Carvajal opposes this until the Championships Committee has a chance to review in the best interests of the CCAA. Sullivan says travel partners must be in place at least for the Fall of 2000 for soccer and women's volleyball. PASSED 8-4.

MSP: Fusco moved the elimination of Article 1.8 (page 17) as recommended by the FARs, Knight seconded. Knight says the CCAA should simply refer to the NCAA one-time transfer rule instead of having a separate provision. PASSED 6-5-1 and moved on to the President/Chancellors' Group.

MSP: Fusco moved that the Executive Council appoint an Administrative Liaison for the CCAA Development Officers and that the officers hold an annual meeting each August. Seconded. PASSED unanimous.

MSP: Fusco moved changes in the awards program: Eliminate the 12 women's volleyball honorable mention awards; add five honorable mention awards to men's and women's basketball; have nine All-CCAA Women's Tennis awards, six All-CCAA Second Team awards. Knight seconded. Morrison inquired about UCR's eligibility for All-CCAA honors. PASSED unanimous.

MSP: Fusco moved that all self-reported violations from CCAA members to the NCAA be copied to the Commissioner's Office, for the Commissioner's records but not for external distribution. PASSED unanimous.

-The Legislative Committee did not move the recommendation to delete Article 4.1.3 (page 18) because it feels the deadline is effective to prepare the Council for amendments.

-Special Group regulation 1.1.2.6 was not acted on by the Legislative Committee. Re: Closer scrutiny to divisional play alleviates the need to examine the regulation.

-Fusco reminded institutions that eligibility squad lists must be kept on file in both the FARs' offices and the ADs' offices and be updated in timely matter for efficiency purposes.

-Fusco noted to the Executive Council the amendment to add language from attorney Patrick Kernan's report to the General Purpose of the CCAA as part of the incorporation process.

-Discussion of the Host/USA proposal. Hiebert informed the Executive Council of the direction he and the taskforce was given by the President/Chancellors' Group. He said Host/USA wants the rights to the championships. Hiebert said Host/USA can help each institution reduce costs immediately through printing (minimum five percent savings) and Web site services. Inventory includes championship access, title sponsorship, publishing needs to upgrade all publications or to maintain and standardized the message, support of the conference and other packages. Web site maintenance. Alignment with certain corporate sponsors allows for tradeouts (equipment, hotel properties, etc.). He added that Host would want access to banner areas in venues and on Web sites for tasteful advertisements. Hiebert, Dunn and Carvajal asked the Council for input immediately, as time is of the essence. Fusco inquired about if the Web site maintenance must be turned over to Host/USA as part of the agreement. University administration members of the Taskforce were identified. Hiebert asked Council members to please get back to him with input by Friday, September 24 after speaking with their administrative members.

-Dunn reviewed the 1999-2000 CCAA Goals.

-Prettyman asked when he could expect to receive the Financial Aid Reports from schools who did not have them available at the Fall Meeting. Richards recommended putting together a checklist of which items each are required for distribution at the Executive Council Meetings.

-CCAA Schedule of Events. Lang said he would have them posted on the Web site.

-Barker inquired about the requirement for sports information personnel to be at the basketball media day, asking whose schedule is impacted the most by having to be there. Fusco inquired about an airport location for the media day. Hiegert gave the rationale for the media day at the Downtown Athletic Club. Kugler inquired about booster guests. Lang said they could be invited.

-Dunn said that each institution must provide EADA reports at the Winter Meeting

-Dunn thanked all for active meeting. Meeting adjourned 11:06 a.m.