



NAVAL HISTORY AND HERITAGE COMMAND
CURATOR BRANCH
805 KIDDER BREESE STREET SE
WASHINGTON NAVY YARD, DC 20374-5060
(202) 433-7886 | (202) 433-2220 | curegistrar@navy.mil

Loaned Artifact Condition Report

Accession Number: _____

Artifact Name _____

Present Status (Check One):

Display

Restoration

Storage

Condition of Artifact (Note all points of concern or deterioration including rusting, fading, scratches, chips, etc.):

Location (include address, and exhibition/room location if necessary):



NAVAL HISTORY AND HERITAGE COMMAND
CURATOR BRANCH
805 KIDDER BREESE STREET SE
WASHINGTON NAVY YARD, DC 20374-5060
(202) 433-7886 | (202) 433-2220 | curegistrar@navy.mil

Requests (Note any planned restoration, conservation, or exhibit changes must be approved in writing by the NHHC Registrar or Associate Registrar for Loans):

Name: _____

Title: _____

Signature: _____

Date: _____



NAVAL HISTORY AND HERITAGE COMMAND
CURATOR BRANCH
805 KIDDER BREESE STREET SE
WASHINGTON NAVY YARD, DC 20374-5060
(202) 433-7886 | (202) 433-2220 | curegistrar@navy.mil

Directions

This report must be completed and returned to the Naval History and Heritage Command (NHHC) annually for all artifacts currently on loan to your organization. Please complete one condition report for each object on loan to your organization. Retain a copy of this document for your records.

Digital images must be submitted with this report. The images must show the artifact as it is normally displayed or exhibited. They shall be of sufficient detail (minimum of 300 dpi and be at least 4288 pixels x 2848 pixels) to ensure positive identification of each object and allow for an assessment of the overall condition of the artifact. The file name must be the accession number of the artifact.

For large artifacts, submitted images shall show all four quadrants of the object (i.e. right front three-quarter, right rear three-quarter, etc.) and all external surfaces, including markings. Loaned Water craft must have all accessible interior areas including instrument panels, equipment, and compartments photographed.

For all other artifacts, submitted images shall show all viewable external surfaces, as well as an overall shot of the artifact as it is displayed. Any serialized artifact, to include small arms, requires a close up of the serial number.

Condition of Artifact (Note all points of concern or deterioration including rusting, fading, scratches, chips, etc.):